

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/9

Attendant Id and Name

1 / Attendant 1

Task Details

Task Sheet No.

9

Completed Date

Auto Generated

Y

Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name					VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl		Specials
101	DLX	DI	VAC	Departed	Capt	Desmond, Kent					1	Tasks:TOTCLEAN(Linen Change)
	EAST	EAST	SA	01/02/06	13:53	01/02/06	13:54	1				
103	DLX	DI	OCC	Day Use	Mr	Cogswell, Dana					2	Tasks:TOTCLEAN(Linen Change)
	EAST	EAST		01/02/06	13:35	01/02/06	00:00	1				
105	DLX	DI	VAC									
	1	2										
1053	TK	DI	VAC									
109	DLX	DI	VAC									
111	DLX	DI	VAC	Arrival		Dozer Family Re						Tasks:TOTCLEAN(Linen Change)
				01/02/06	00:00	01/06/06	00:00					
115	DLX	DI	VAC									

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/9

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Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name	VIP	Tasks / Room Instructions			
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
117	DLX	DI	VAC								
11919	DLX	DI	OCC	Due Out		Hunter, Chad					Tasks:TOTCLEAN(Linen Change)
	EAST	EAST		01/01/06	14:25	01/02/06	00:00	1			
11920	DLX	DI	VAC								
	EAST	EAST									
121	DLX	DI	VAC								
1222	DBL	DI	VAC								
123	DLX	DI	OCC	Due Out		CARSTENS, JOE					Tasks:TOTCLEAN(Linen Change)
				01/01/06	13:26	01/02/06	00:00	1			
125	DLX	DI	VAC								
301	TK	DI	VAC								

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/9

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Instructions

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Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name			VIP		Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
302	TK	DI	VAC								
303	TK	DI	VAC								
304	TK	DI	VAC								
305	TK	DI	VAC								
306	TK	DI	VAC								
307	TK	DI	VAC								
308	TK	DI	VAC								
309	TK	DI	VAC								

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/9

Attendant Id and Name

1 / Attendant 1

Task Details

Task Sheet No.

9

Completed Date

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Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name			VIP		Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
310	TK	DI	VAC								
311	TK	DI	VAC								
312	TK	DI	VAC								
313	TK	DI	VAC								
314	TK	DI	VAC								
315	TK	DI	VAC								
316	TK	DI	VAC								
317	TK	DI	VAC								

Task Sheet
01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/9

Attendant Id and Name1 / Attendant 1

Task Details
Task Sheet No.9 Completed Date
Auto GeneratedY
InstructionsLight Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name	VIP	Tasks / Room Instructions
PM Sect	AM Sect			Nat	Arrival	Time Departure Time	Adl Chl	Specials
Total for Attendant		1			- Attendant 1			
Total Rooms		31						
Departure Rooms		2						
Total Adults		4						
Total Children								
Dirty		31						
@ Sleep	# Skip	! Arrival						

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/10

Attendant Id and Name

2 / Attendant 2

Task Details

Task Sheet No.

10

Completed Date

Auto Generated

Y

Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name			VIP		Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
318	TK	DI	VAC								
319	TK	DI	VAC								
320	TK	DI	VAC								
321	TK	DI	VAC								
322	TK	DI	VAC								
323	TK	DI	VAC								
324	TK	DI	VAC								
325	TK	DI	VAC								

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/10

Attendant Id and Name

2 / Attendant 2

Task Details

Task Sheet No.

10

Completed Date

Auto Generated

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Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name			VIP		Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
326	TD	DI	VAC								
327	TD	DI	VAC								
328	TD	DI	VAC								
329	TD	DI	VAC								
330	TD	DI	VAC								
331	TD	DI	VAC								
332	TD	DI	VAC								
334	TD	DI	VAC								

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/10

Attendant Id and Name

2 / Attendant 2

Task Details

Task Sheet No.

10

Completed Date

Auto Generated

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Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name			VIP		Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials
335	TD	DI	VAC								
412	CK	DI	VAC								
413	CK	DI	VAC								
415	CK	DI	VAC								
503	DLX	DI	VAC								
507	DLX	DI	VAC								
509	DLX	DI	VAC								
511	DLX	DI	VAC								

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/10

Attendant Id and Name

2 / Attendant 2

Task Details

Task Sheet No. 10 Completed Date

Auto Generated

Y

Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name	VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time Departure Time Adl Chl		Specials
513	DLX	DI	VAC					
515	DLX	DI	VAC					
517	DLX	DI	VAC					
519	DLX	DI	VAC					
521	DLX	DI	VAC					
523	DLX	DI	OCC	Stayover		Samuels, Pete		Tasks:VIP Room Conditions:GENERAL
				01/01/06	10:22	01/03/06	00:00	1
525	DLX	DI	VAC					

Task Sheet
01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/10

Attendant Id and Name2 / Attendant 2

Task Details
Task Sheet No.10 Completed Date
Auto GeneratedY
InstructionsLight Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name	VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time Departure Time	Adl Chl	Specials
Total for Attendant		2		-	Attendant 2			
Total Rooms		31						
Departure Rooms		0						
Total Adults		1						
Total Children								
Dirty		31						
@ Sleep	# Skip	! Arrival						

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/11

Attendant Id and Name

3 / Attendant 3

Task Details

Task Sheet No.

11

Completed Date

Auto Generated

Y

Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name			VIP		Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	
527	DLX	DI	VAC								
529	DLX	DI	VAC								
531	DLX	DI	VAC								
601	TK	DI	VAC								
602	TK	DI	VAC								
606	TK	DI	VAC								
608	TK	DI	VAC								
610	TK	DI	VAC								

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/11

Attendant Id and Name

3 / Attendant 3

Task Details

Task Sheet No.

11

Completed Date

Auto Generated

Y

Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name				VIP		Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time	Departure	Time	Adl	Chl	Specials	
701	TK	DI	VAC									
702	TK	DI	VAC									
703	TK	DI	VAC									
704	TK	DI	VAC									
705	TK	DI	VAC									
707	TK	DI	VAC									
709	TK	DI	VAC									
711	TK	DI	VAC									

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/11

Attendant Id and Name

3 / Attendant 3

Task Details

Task Sheet No.

11

Completed Date

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Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status		FO Status	Resv Status	Title	Name				VIP		Tasks / Room Instructions
		PM Sect	AM Sect				Arrival	Time	Departure	Time	Adl	Chl	
713	TK		DI			VAC							
715	TK		DI			VAC							
801	TD		DI			VAC							
802	TD		DI			VAC							
803	TD		DI			VAC							
804	TD		DI			VAC							
805	TD		DI			VAC							
806	TD		DI			VAC							

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/11

Attendant Id and Name

3 / Attendant 3

Task Details

Task Sheet No.

11

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Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status		FO Status	Resv Status		Title	Name				VIP		Tasks / Room Instructions
		PM Sect	AM Sect		Nat			Arrival	Time	Departure	Time	Adl	Chl	
807	TD		DI											VAC
808	TD		DI											VAC
809	TD		DI											VAC
810	TD		DI											VAC
901	CK		DI											VAC
907	CK		DI											VAC
909	CK		DI											VAC

Task Sheet

01/02/06/LT,TOTCLEAN,TURNDOWN,VIP/11

Attendant Id and Name

3 / Attendant 3

Task Details

Task Sheet No.

11

Completed Date

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Instructions

Light Touch in room Vacuum drapes, furniture and carpets. Apply stain remover as needed. Disinfect bathroom fixtures. Dust light bulbs. Turndown coverlet and leave chocolates.

Room Details

Room	Room Type	Room Status	FO Status	Resv Status	Title	Name	VIP	Tasks / Room Instructions
	PM Sect	AM Sect		Nat	Arrival	Time Departure Time	Adl Chl	Specials
Total for Attendant		3			- Attendant 3			
Total Rooms		31						
Departure Rooms		0						
Total Adults								
Total Children								
Dirty		31						
@ Sleep	# Skip	! Arrival						

Report Summary	
Total Task Sheets	3
Total Rooms	93
Departure Rooms	2
Dirty Rooms	93
Clean Rooms	0